



**TITLE OF JOB: Chief Information Officer**

**LOCATION: Southeast**

**POSTED: Dec. 2022**

**SUMMARY:** Leading national restaurant franchisor company headquartered in the Southeast is seeking an exceptional **Chief Information Officer** (CIO) to develop, plan, and implement an information technology (IT) strategy that meets the company's business needs, delivers optimal return on investment, and maintains utmost security.

The CIO will be a trusted advisor-direct report to the CEO, member of the Senior Leadership Team, and leader of the IT department.

**SUPERVISORY RESPONSIBILITIES:**

- Oversees projects and assignments within the Information Systems (IS) department.
- Leads efficient operation of the team so that prompt modernization and upgrades of IS are assessed for needs and performed as needed.
- Conducts performance evaluations that are timely and constructive.

**DUTIES/RESPONSIBILITIES:**

- Collaborates with members of the executive team to identify ways IT can assist the company in achieving business and financial goals.
- Identifies new IT developments and technologies; anticipates resulting organizational modifications.
- Develop and train staff to meet the needs of the corporation. Organize and direct a team of technical individuals to provide services and support to functional areas. Measure performance of personnel, and systems.
- Ensures that IT and network infrastructure adequately support the company's computing, data processing, and communications needs.
- Review requests for additional services and IT solutions. Identify impacts on current and planned resources, budget, administration, and support.
- Develops and implements the IT budget.
- Communicates goals, projects, and timelines of the company to the department; plans ways to execute those goals within the department.
- Establishes long-term IT needs and plans and develops strategies for developing systems and acquiring software and hardware necessary to meet those needs.
- Ensures compliance with government regulations that apply to systems operations.
- Performs other related duties as assigned.

**EDUCATION AND EXPERIENCE:**

- Master's degree in Business Administration, Computer Science, or Information Technology or related work experience required.
- At least 10 years of experience in administration of information systems and technology, with increasing level of responsibility throughout.



- Experience in a retail environment with multiple locations, with experience with franchisees/licensees preferred

**REQUIRED SKILLS/ABILITIES:**

- Excellent verbal and written communication skills.
- Proficient in Microsoft Office Suite or related software.
- Excellent ability to conceptualize long-term business goals and develop orderly processes to accomplish those goals.
- Excellent managerial skills.
- Thorough understanding of information technology and information technology systems.

**COMPENSATION:** Total compensation and incentives will be commensurate with experience and will include a base salary, annual bonus incentive, long-term incentive, and comprehensive benefits. Relocation is available.

**FOR POSITION REQUIREMENTS AND SPECIFICATIONS PLEASE CONTACT:**

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