



**TITLE OF JOB: CFO**

**LOCATION: Southwest**

**POSTED: January 2019**

**SUMMARY:**

A sophisticated multi-unit franchisee company requires an individual with strong financial and business acumen, coupled with a demonstrated record of accomplishment and leadership development necessary to foster the growth of the organization. This individual must have past successes within the restaurant/hospitality industries for setting the financial direction of the company, while maintaining the balance of business credibility in order to drive measurable results.

**RESPONSIBILITIES:**

The CFO role works closely with the owner and leadership team to act as their strategic financial business advisor and manages all financial/accounting related aspects of the business and strategic initiatives. This includes all organizational responsibilities relating to F&A, including cash management, forecasting and budgeting, company spending and profitability, GAAP accounting, ERP and GL implementation and management, and more. Maintain high standards of ethics, integrity, and honesty.

- Gain an understanding of existing loyalty, stored value, and affinity card programs, and implement GAAP accounting and best practices as they relate to these programs.
- Work closely with Director of IT/POS on different initiatives that will drive revenue, reduce cost, or improve service.
- Prepare and/or review journal entries to record financial activity to the general ledger, enter and post journal entries to the general ledger, and complete monthly or period-end general ledger close.
- Coordinate the preparation of monthly and periodic ending financial statements close.
- Hire and train F&A team in the use of the Company's computerized financial systems and assist personnel with questions, proper expense coding, document processing and other accounting related activities;
- Lead in the annual audit of the Company's financial statements, prepare audit schedules, provide supporting documentation and assist external auditors.
- Perform treasury function as well- bank accounts, banking relationship, cash flow, and cash raising efforts.

**REQUIREMENTS:**

7-10 years of experience within the restaurant/retail and/or foodservices industries, and 10+ years analysis/accounting experience with 5+ years focused on financial planning and analysis roles. Prior track record of success with influencing executive leadership providing clear understanding of the business as a whole and systemic approach to problem solving.

**EDUCATION:** Bachelor's Degree in Accounting or Finance required, combined with personal business experience is a plus.

**SALARY & BENEFITS:** A competitive Salary and Bonus will be commensurate with experience, and benefits.

**FOR POSITION REQUIREMENTS AND SPECIFICATIONS PLEASE CONTACT:**

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