



TITLE OF JOB: Executive Chef

LOCATION: Bermuda

POSTED: June 2018

SUMMARY:

This Hotel is known as a charming, intimate, Bermudian boutique hotel with an excellent reputation and a strong repeat guest following. Our mission is "To provide quality accommodations for the vacationer and business traveler with friendly Bermudian service in a tranquil garden setting. This is a special place for special people."

RESPONSIBILITIES:

Responsible for all aspects of managing the Kitchen Department and personnel, ensuring quality preparation/production for all restaurants in accordance with property standards. Responsible for purchasing food, menu development, maintaining approved food cost, controlling labor costs, and budgeting.

REQUIREMENTS:

- Lead the day-to-day operation of the restaurant kitchen.
- Anticipate guests' needs, respond promptly and acknowledge all guests, however busy and whatever time of day.
- Maintain and provide enthusiastic approach the Mission and Vision of the company to ensure all key performing indicators are met.
- Ensure staffs have the right tools and training to perform their tasks.
- Maintain complete knowledge of and comply with all departmental policies/service procedures/standards.
- Look for safety hazards and check staff adherence to restaurant policies and procedures on a daily basis.
- Maintain positive guest and employee relations at all times.
- Make every effort to meet guests during their visit.
- Monitor the staffs' interaction with guests and employees; resolve discrepancies with respective personnel.
- Resolve guest complaints, ensuring guest satisfaction.
- Maintain a complete knowledge at all times of:
 - all hotel features/services, hours of operations.
 - daily house count and expected arrivals/departures.
 - scheduled in-house group activities, locations and times.
 - purchases

SALARY & BENEFITS:

Commensurate with experience.

FOR POSITION REQUIREMENTS AND SPECIFICATIONS PLEASE CONTACT:

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